



decipher

*creating strategic partnerships with business and people*

## Declaration and Authorisation

1. I authorise Decipher Group Limited to represent me to an organisation as a candidate searching for directorships, permanent employment, contract or temporary positions. I understand that Decipher Group Limited will not represent me to an organisation without my approval.
2. I declare that the information supplied by me is given voluntarily and to the best of my knowledge, true, accurate and complete in all respects. I acknowledge that I will not hold Decipher Group Limited responsible for any omission of misstatements which I have made in the information provided.
3. I understand that all information provided about me to Decipher Group Limited including my resume (curriculum vitae), references and any test results will be held by Decipher Group Limited or its subsidiaries to be used for the purpose of evaluating my qualifications, experience and suitability for directorships, permanent employment, contract or temporary positions with any potential employer.
4. I understand that if I withhold relevant information or supply false or misleading information about me, my application may not be further considered. I also understand that my employment or contract position may be terminated if, after investigation, an employer or client discovers that any information which I have provided is false or misleading.
5. I confirm that I approached Decipher Group Limited, to inform that company that, for various reasons I would like to explore directorships, permanent employment, contract or temporary opportunities. Decipher Group Limited has acted with strict regard to industry ethics at all times.
6. I understand that I am entitled to have access to relevant information retained by Decipher Group Limited (except for any exemption provided under the Privacy Act 1993 such as evaluative material) and to request correction of the information and/or request that there be attached to the information a statement relating to the fact that I have requested a correction.
7. I authorise Decipher Group Limited to confidentially disclose information held about me to client organisations. This authorisation includes disclosure of results of criminal conviction checks requested by Decipher Group Limited (with my permission), processed by the Ministry of Justice or any other relevant organisation, on behalf of a client.
8. I authorise Decipher Group Limited to retain any information about me until I advise Decipher Group Limited, verbally or in writing that I no longer wish to seek directorships, permanent employment, contract or temporary opportunities through Decipher Group Limited in which case Decipher Group Limited will update my records accordingly. I understand that details forwarded onto clients or evaluative information eg. Assessments, psychological reports are outside the boundary of this request.
9. I authorise Decipher Group Limited or its subsidiaries, to approach the referees noted above and any other referees nominated by me after I have given further permission, to gain additional information with regard to my past employment performance.
10. I authorise Decipher Group Limited or its subsidiaries to approach any training or education organisation and/or a professional association to confirm my qualifications or membership as required.



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