



**finding leaders who inspire teams  
and drive growth**



**Candidate Brief  
Cholmondeley – General Manager**

15 October 2020

## About the company

Children are at the centre of what Cholmondeley Children's Centre does. This exceptional organisation provides support to children and their families in the form of respite and emergency care when those families and children need it. In order to provide this vital support, Cholmondeley needs remarkable people within the organisation and the role of General Manager is no different.

Are you ready to step into this key leadership role?

## About the opportunity

Reporting to the Chair of the Board of Governors and leading a team of passionate people across the organisation, the General Manager has overall accountability for ensuring that Cholmondeley Children's Centre has the necessary funding – through donors and government contracts – plus the operational capability to deliver to the objectives of the organisation. In undertaking this accountability, the General Manager will:

- Provide day to day leadership to the team of employees and volunteers; ensuring they are empowered and focused to deliver on their objectives;
- Represent Cholmondeley Children's Centre to major donors and potential donors; developing and retaining valuable relationships that continue to enhance the funding position of the organisation;
- Lead, inspire and ensure a positive Cholmondeley team culture;
- Communicate clearly and effectively with all stakeholders, bringing the Cholmondeley vision alive;
- Ensuring that the operational functions of the organisation are effective and meet the needs of the children;
- Identify opportunities and negotiate contracts to increase the long-term revenue of the organisation;
- Establish and grow relationships with key contacts within the social services sector;
- Actively manage the financial performance of the organisation – developing and achieving budgets;
- Ensure the organisation is compliant with contractual, regulatory and statutory requirements.

This is a broad general management role that will suit a capable operational leader with a passion for what Cholmondeley Children's Centre stands for and an understanding of or experience within the sector. Is this you?

## About you

To be successful in this role, you will be an experienced and proven senior manager with a background in leading operational and/or business development functions. Passionate about the community and socially conscious, you will have strong business and financial management capability and people will describe you as an inspirational leader and a compelling communicator. You will know first-hand the benefits of positively engaging with and managing key relationships – particularly with funders and contractual partners - and you will enjoy acting as the public face of a high profile, community focused organisation.

The information contained in the Candidate Brief is to assist candidates in their evaluation of the suitability of the advertised role. Decipher Group Limited accepts no liability for information provided, on behalf of the client, in good faith.

In return, you will be rewarded with this unique opportunity to lead this extraordinary organisation and have a direct and significant social impact on the children of our region. Interested?

## How to apply

To discover more about Cholmondeley visit [www.cholmondeley.org.nz](http://www.cholmondeley.org.nz)

For a confidential discussion about the role; contact Pia Warren on 027 2535 203 or by email to [pia@deciphergroup.co.nz](mailto:pia@deciphergroup.co.nz)

Applications close: Friday, 6<sup>th</sup> November 2020

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